

STEM Ambassador - *To Do List*

1. Submit Tax ID# to Site Administrator
2. Sign up for [ION's Learning Academy](#).
3. Enroll in "[STEM Ambassador Training \(TMC Works\)](#)" on the [Learning Academy](#).
4. Fill out [TMC Works Participant Registration Form \(Step 1 of "STEM Ambassador Training \(TMC Works\)"\)](#)
5. Complete first 7 steps of "[STEM Ambassador Training \(TMC Works\)](#)"
6. Attend 3-hour [live training](#) with STEM Supervisor within first few weeks

1. Complete 80 placement hours: [plan](#), prepare, lead STEM activities with children
2. Complete [TMC User Reports](#) after STEM activities
3. Complete Steps 8 through 11 in [online training](#)
4. Complete and [document](#) 20 total training hours, including [in-person](#) and [non-Learning Academy](#) trainings
5. Optional:
 - [STEM Activity Facilitation Reflection](#)
 - [Visit a STEM workplace or higher-education program](#) to explore future careers

1. Finish submitting [user reports](#)
2. [Document](#) all training
3. Complete [end-of-program survey](#)
4. Receive stipend

All resources linked at idahooutofschool.org/tmc-works

PROGRAM START

COHORT DURATION

END OF COHORT

COHORT	Summer 2024: 6/15.....	June - August.....	8/31/24
	Fall 2024: 9/1.....	September - December.....	12/25/24
	Spring 2025: 1/1.....	January - May.....	5/31/25
	Summer 2025: 5/15.....	May - August.....	8/25/25
	Fall 2025: 9/1.....	September - December.....	12/25/25