

Navigating the AmeriCorps Application Portal

- 1) Visit the portal: Click <https://my.americorps.gov/mp/listing/publicRequestSearch.do>
- 2) Once here, look for the "Quick Search" box and enter
 - Program Type = AmeriCorps VISTA
 - State = IDAHO
 - Program Name = Idaho Afterschool Network
 - Click Search
 (See pic below)

Welcome to the My AmeriCorps "Advanced Search" page, a quick and easy way to find AmeriCorps national service opportunities that are suited to your particular skills, interests, and circumstances.

The simplest advanced search involves three steps: selecting the issue area (or areas) of interest to you; selecting one or more geographic area where you would be interested in serving; and clicking the "Search" button.

To narrow down your search further, you have the option of entering additional information about yourself before clicking the "Search" button, such as the particular program you would like to participate in, any specialized skills you might have, and whether you are looking for full time, part time, or summer service opportunities. These optional questions appear toward the right side of the search form.

Clicking the "Search" button will take you to a listing of opportunities that fit the criteria you entered, including: the name and a brief description of the organization offering the position; the AmeriCorps program - State and National, VISTA or NCCC - that the opportunity is connected with; the start date of the service; and the location of the service opportunity. Further help on this Advanced Search page can be found by [clicking here](#).

Links from the page will take you directly to a detailed description of the available position, as well as to an online application form. Remember, though, that to apply for a position, you must first create a profile. But don't worry - if you apply for an opportunity but haven't created a profile yet, you will still be asked to create one as part of the application process.

Enjoy your search!

To search for programs, you may use either the Quick Search or Advanced Search option.

Quick Search
To search for programs by type and/or location, or to find a specific program name, please use the fields below.

Program Type :

State :

Program Name :

Include programs not currently accepting applications?

- 3) Once you do that you should be able to see current listings. (see pic below)

Accepting Applications Now

Results 1 Through 3

Your search returned 3 results.

| Program Name | Program Type | Start Date | Location |
|---|--------------|------------|----------|
| Idaho After School Network - North Idaho Regional Coordinator The Idaho Afterschool Network (IAN) has a mission to ensure that all Idaho youth, especially those underserved to have access to high-quality out-of-school (OST) programs. | VISTA | 04/25/2016 | ID |
| Idaho After School Network Development and Communication Coor The mission of the Idaho Afterschool Network is to ensure that all Idaho youth, especially those adversely affected by poverty to have access to quality out-of-school programming. | VISTA | 04/25/2016 | ID |
| Idaho After School Network SW Outreach Coordinator- Boise The Idaho AfterSchool Network has the mission to ensure that all Idaho youth, especially those that are underserved, have access to high quality out-of-school programs. | VISTA | 04/25/2016 | ID |

- 4) Select the position you are looking for, and there will be a "apply now" button (see pic below)

Member Duties : 1) Help assess the current state of out-of-school programming available for youth through surveying program providers and mapping program locations. 2) Research, compile and promote a collections of resources and training available for out-of-school providers. Help organize an annual summit and regional workshops to help train, inform, inspire and connect providers. 3) Help build the awareness of and support for out-of-school programming within Idaho's communities and across the state. This includes continuing to develop and execute the communication plan for the program, and helping put on a large statewide awareness day, Lights on Afterschool.

Program Benefits : Health Coverage* , Relocation Allowance , Choice of Education Award or End of Service Stipend , Living Allowance , Training , Childcare assistance if eligible .

*For details about AmeriCorps VISTA healthcare benefits, please visit <http://www.vistacampus.gov/healthcare>

Terms :
Permits working at another job during off hours , Car recommended , Permits attendance at school during off hours .

Service Areas :
Education .

Skills :
Community Organization , Team Work , Education , Fund raising/Grant Writing , Communications , General Skills , Public Speaking , Computers/Technology .

Apply Now!

[Return to Search Results](#) | [Refine Search](#)

| SUMMARY | |
|-------------------------------|---|
| Program Type: | AmeriCorps VISTA |
| Program | Idaho AfterSchool Network - North Idaho Regional Coordinator |
| Program Start/End Date | 04/25/2016 - 04/28/2017 |
| Work Schedule | Full Time |
| Education level | Some college |
| Age Requirement | Minimum: 18 Maximum: None |
| Program Locations | IDAHO |
| Languages | English |
| Accepting Applications | From 03/08/2016 To 04/15/2016 |
| Contact | Marie Hattaway 1607 W Jefferson St Boise ID 83702 2086020452 mhattaway@annus.org idahofa@schools.org |

- 5) Once you click "Apply Now" you will be prompted to create a profile in AmeriCorps if you haven't before. Warning this takes some time, but will move quicker if you have all your personal info ready, your employment history with addresses nearby and 2 references complete with email and phone. (see pic below)



Create Profile: Step 1 of 4

If you are considering becoming an AmeriCorps member, it is important that you learn about the rules of service. Click the Rules of Service button and a separate web page will open with this information.

[Rules of Service](#) (Opens a new window)

[Click here for help.](#)

Please use the following fields to create a profile. Enter your name exactly as it appears on your government-issued identification. Also, you must have a valid e-mail address. An asterisk (*) denotes a required field.

Prefix:

Preferred Name:

* First Name:

Middle Name/Initial:

* Last Name:

Suffix:

* SSN: ? eg. 123456789

* Date of Birth: ? (mm/dd/yyyy)

* E-mail Address:

* Re-enter E-mail Address:

OMB Number 3045-005

Prompts should walk you through the complete process from here. Looking forward to seeing your application come through - Best of luck!